

CITY OF RUNAWAY BAY

Employment Application

Applicant Information															
Full Name:								Date:							
<i>Last</i>				<i>First</i>				<i>M.I.</i>							
Address:															
<i>Street Address</i>								<i>Apartment/Unit #</i>							
<i>City</i>								<i>State</i>		<i>ZIP Code</i>					
Phone: ()				E-mail Address:											
Date Available:			Social Security No:				Desired Salary:		\$						
Position Applied for:															
Are you a citizen of the United States?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?				YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever worked for this company?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, when?							
Have you ever been convicted of a felony?				YES <input type="checkbox"/>		NO <input type="checkbox"/>									
If yes, explain:															
Education															
High School:				Address:											
From:		To:		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree:					
College:				Address:											
From:		To:		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree:					
Other:				Address:											
From:		To:		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree:					
References															
<i>Please list three professional references.</i>															
Full Name:				Relationship:											
Company:						Phone: ()									
Address:															
Full Name:				Relationship:											
Company:						Phone: ()									
Address:															
Full Name:				Relationship:											
Company:						Phone: ()									

Address:								
Previous Employment								
Company:						Phone:	()	
Address:						Supervisor:		
Job Title:			Starting Salary:	\$	Ending Salary:		\$	
Responsibilities:								
From:		To:		Reason for Leaving:				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company:						Phone:	()	
Address:						Supervisor:		
Job Title:			Starting Salary:	\$	Ending Salary:		\$	
Responsibilities:								
From:		To:		Reason for Leaving:				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company:						Phone:	()	
Address:						Supervisor:		
Job Title:			Starting Salary:	\$	Ending Salary:		\$	
Responsibilities:								
From:		To:		Reason for Leaving:				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Military Service								
Branch:					From:		To:	
Rank at Discharge:				Type of Discharge:				
If other than honorable, explain:								
Disclaimer and Signature								
<p><i>I certify that my answers are true and complete to the best of my knowledge.</i></p> <p><i>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</i></p>								
Signature:						Date:		

Consent for Criminal Background History Check
Authorization/Waiver

I hereby give my permission to City of Runaway Bay, Texas, to obtain information relating to my criminal history record as received from the reporting agencies. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with this organization.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify the City of Runaway Bay, Texas, and each of their officers, employees, and agents and hold them harmless from and against any and all causes and actions, suits, liabilities, costs, including attorney fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become an employee.

Signature of Applicant

Printed name of Applicant

Date

Date of Birth

Drivers License #

Social Security #