

RUNAWAY BAY MUNICIPAL COURT

101 Runaway Bay Drive

Runaway Bay, TX 76426

940-575-2511 FAX 940-575-2563

****HOW TO REQUEST A DRIVING SAFETY COURSE****

You may be eligible for a Driving Safety Course **IF:**

- (1) You present to the Court this written request to take a course BEFORE THE APPEARANCE DATE on the notice to appear.
- (2) You have a Texas driver's license or permit.
- (3) You have evidence of Texas financial responsibility (Liability Insurance).
- (4) You are not charged with speeding in excess of 24 MPH over the speed limit.
- (5) You have not taken a Driving Safety Course within the last 12 months to dispose of a citation.
(Calculated from last course completion date to date of current citation.)

If you are eligible **you may request** a Driving Safety Course by providing the following to the Court AT TIME OF REQUEST:

- *Required fee of \$109.10-Money Order or Cashiers Check only.
- *A copy of your Texas driver's license or permit. (CDL license is Not Eligible)
- *A copy of your liability insurance card or other evidence of required financial responsibility.
- *The Drivers Safety Affidavit form below (completed and notarized).
- *The Drivers Safety Request form below (completed).

DRIVING SAFETY REQUEST FORM

I wish to enter a plea of : GUILTY NO CONTEST on Citation # _____, waive my right to a jury trial and request a 90 day extension to complete a Driving Safety Course. I understand that this plea enters a guilty judgment and this judgment will be removed upon submitting proof of completion of the course and submission of a certified copy of my motor vehicle driving record as maintained by the Texas Department of Public Safety. I FURTHER UNDERSTAND THAT FAILURE TO COMPLETE WILL RESULT IN ASSESSMENT OF THE FINE AND REPORT OF THE VIOLATION AS REQUIRED BY LAW.

Signature _____ Date _____ Daytime Phone # _____

Current Mailing Address _____

DRIVING SAFETY AFFIDAVIT

Before me, the undersigned authority, personally appeared the above named Defendant, known to me to be the person whose name is subscribed hereto, who after being duly sworn upon his or her oath stated that the following statements are true: "My name is _____, I stand charged with the offense of _____, I am requesting the court to defer proceedings in this case for a period of 90 days to allow me to complete a Driving Safety Course that is approved by the Texas Department of Public Safety. I am not currently in the process of taking a Driving Safety Course that is approved by the Texas Department of Public Safety."

Defendant's Signature _____

SWORN TO AND SUBSCRIBED BEFORE ME, the undersigned authority on this the _____ day of _____, _____.

Notary Public _____

(Notary Public Seal)

The above required items, (properly completed and notarized) MUST be received in the Court office at 101 Runaway Bay Drive, Runaway Bay, TX 76426 BEFORE your assigned court date, or you MUST appear before the Judge on your assigned date. Late or incomplete requests will be rejected. Requests that are approved will be mailed an instruction letter to the address indicated above within 2 weeks of receipt. If you do not receive a letter, contact the Court. Your 90 days will not be extended. Failure to comply will result in the assessment of the fine and the issuance of a capias warrant for your arrest.

****HOW TO REQUEST DEFERRED DISPOSITION (PROBATION)****

Deferred Disposition is a way of having your citation dismissed after satisfactory completion of a 30-180 day probationary period in which no additional convictions are received. To be approved you must be eligible and all fees must be paid at the time of your request. Call the Court to request the total amount of the payment due. You may be eligible for Deferred Disposition **IF:**

- (1) You are not currently participating in a deferred disposition program in any other court and are 25 years of age or older;
- (2) You were not speeding over 24 MPH over posted speed limit;
- (3) You do not have a CDL license; (A copy of your driver's license must be sent to the Court.)
- (4) FMFR - No vehicle insurance is not eligible; (A copy of insurance covering vehicle driven must be sent to the Court.)
- (5) Offenses other than traffic requests must be made in front of Judge.

DEFERRED DISPOSITION REQUEST

I wish to enter a plea of : GUILTY NO CONTEST on Citation # _____, waive my right to a jury trial and request Deferred Disposition. I understand that the Court will defer further proceedings without entering an adjudication of guilt and place me on probation for a period up to 180 days during which time I must not be convicted of any moving traffic violation.

Signature _____ Date _____ Daytime Phone # _____

Current Mailing Address _____

Contact the Court to request the total amount of the payment. Full payment of the fees and above form MUST be properly completed and received in the Court office 101 Runaway Bay Dr., Runaway Bay TX 76426 BEFORE your assigned court date, or you MUST appear before the Judge on your assigned date. Late or incomplete request will be rejected. Requests that are approved will be mailed an Order of Deferred Disposition to the address indicated above. 1/01/14